



2024/2025 Recreational Dance Class Information Package

📍 10815 Bathurst Street, Richmond Hill, ON

📞 905-737-6549

✉️ jcbdanceworks5678@gmail.com

📍 Mailing Address: 26 Nicort Road, King City, ON, L7B 0B6

Dance Term	September 2024 – May 2025
Registration Fee	\$35.00 - non-refundable - one-time fee
Single Class Fees	\$678.10 + HST/class for the season
2nd & Additional Class Fees	25% off each additional class - offer excludes Combo Classes
Combo Class Fees	\$1186.68 + HST
Costume Fees	\$125.00 + HST/class - non-refundable \$155.00 + HST for Combo Class - non-refundable

<u>PAYMENT OPTIONS</u>		
OPTION #1	Payment In Full (receive a 5% discount on your class fees)	
OPTION #2	Payment By Installment (class fees are divided into 3 equal payments)	
1 Class	3 payment option	\$226.03+HST per installment plus Costume & Other Fees
2 Classes	3 payment option	\$395.56+HST per installment plus Costume & Other Fees
3 Classes	3 payment option	\$565.09+HST per installment plus Costume & Other Fees
1 Combo Class	3 payment option	\$395.56+HST per installment plus Costume & Other Fees
all of the above incur an end-of-season costume for the recital		

Class Placement

Students taking dance classes should feel confident, successful and challenged. Students will be evaluated and may be moved to a different class to better match their skill level up to 6 weeks after classes begin. Age, maturity, dance experience and level of ability will be considered. Class placement is at the sole discretion of the JCB Faculty Members.

Class Cancellations

JCB Danceworks may cancel classes in the event of inclement weather or other emergencies. We will offer a “Dance Night” in May of 2025 as a make-up class option where dancers can try styles other than the ones they’ve practised in all year. The date for this class will be finalized closer to the end of the season.

Please check www.jcbdanceworks.com, @jcbdanceworks on Instagram or contact us directly via email or phone for notices of closure.

Important 2024/2025 Recreational Program Season Dates

Please make sure to mark these on your calendar!

<u>Annual Studio Closures/Holidays</u>		<u>Important Studio Dates</u>	
Oct. 14th, 2024	Thanksgiving Day	Sept. 9th, 2024	2024/2025 Dance Season Begins!
Oct. 31st, 2024	Halloween	May 3rd, 2025	2024/2025 Recreational Recital Day!
Dec. 20th, 2024 - Jan. 6th, 2025	Winter Break		*enjoy a showcase of your dancer’s hard work!
Feb. 17th, 2025	Family Day		*tickets will be made available for purchase closer to the date of the recital
March 7th – 15th, 2025	March Break		
April 18th, 2025	Good Friday		
April 21st, 2025	Easter Monday		

Classes Offered

BALLET



A wide variety of ballet techniques will be taught incorporating classical movements. This dance form places great emphasis on body placement and posture to strengthen each dancer. Music will include classical to modern pieces to allow for a number of dance interpretations.

CONTEMPORARY



The fusion of modern dance elements with elements of ballet. Contemporary takes form with abstract, unpredictable movement, speed and rhythmic changes and classical technique.

ACRO



A specialized discipline combining jazz technique and acrobatic tricks. Classes will introduce stretching and age appropriate acro tricks. Dancers will learn a choreographed routine to showcase at the end of the season.

JAZZ/HIPHOP



Hip Hop is both a musical genre and a culture. Hip Hop is a lifestyle that includes its own language, music, wardrobe style and style of dance.

TAP



Characterized by the clicking sounds of heels and toes using the floor for percussion. This American style was born in the "roarin' 20's" and places importance on posture to produce proper and powerful sound.

JAZZ



Using contemporary music, jazz incorporates ballet technique in its high-energy moves, ensuring body placement and posture. Jazz dancing is a form of dance that showcases a dancer's individual style and originality. Every jazz dancer interprets and executes moves and steps in their own way.

KINDER DANCE



A combination class incorporating introductions to ballet and jazz. Classes will focus on movement and positioning in a manner suitable for young children. Dancers will learn a choreographed routine to showcase at the end of the season.

MUSICAL THEATRE



Musical Theatre is a jazz-based class filled with Broadway style dancing and music. Classes incorporate the style of dance one would typically see on a Broadway stage. This form of dancing emphasizes learning performance skills such as connecting with the audience and facial expressions.

COMBO CLASSES



A combo class runs 1.5 hours and dancers will learn technique and choreography in tap, acro and jazz/hip hop. Students will execute a choreographed routine in 2 of the 3 disciplines for the end of season performance. This class is a great way for dancers to find what style of dance they enjoy doing the most!

Recreational Dancewear Requirements

Ballet Ages 3-4

- Black or Pink Cap Sleeve Bodysuit OR
- Black or Pink Tank Bodysuit
- Pink Convertible Tights
- Capezio 212C Lily Ballet Shoes



Ballet Ages 5 and Up

- Black Tank Bodysuit
- Pink Convertible Tights
- Capezio 212C Lily Ballet Shoes



Jazz / HipHop / Acro / Contemporary / Lyrical / Tap

- Black Tank Top
- Black Leggings or Shorts
- Jazz/HipHop/Contemporary/Lyrical
 - o Capezio Foot Undees
- Tap
 - o Capezio 3800 Mary Jane
- Acro
 - o Bare Feet



Recreational Dance Footwear Requirements

Ballet (All Ages)

BRAND:
Capezio

STYLE:
212C Lily Ballet Shoes



Jazz / HipHop / Contemporary / Lyrical (All Ages)

BRAND:
Capezio

STYLE:
Foot Undees



Tap (All Ages)

BRAND:
Capezio

STYLE:
3800 Mary Jane



Recommended Retailers To Purchase Your Dancewear & Footwear

Second Skin Fashions

8100 Yonge Street
Thornhill, ON
905-731-2629

Gabie's Boutique

18075 Leslie Street
Newmarket, ON
905-830-1420

On The Dance Floor

10235 Yonge Street
Richmond Hill, ON
905-237-5065



2024/2025 Recreational Class Schedule

KINDER (Ages 3-4)	MINI (Ages 5-7)	JUNIOR (Ages 8-11)	TEEN (Ages 9+)
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TUESDAY CLASSES

Mini Ballet	4:30pm – 5:15pm	Studio 1B
Mini Acro	5:15pm – 6:00pm	Studio 1B
Junior Ballet	6:00pm – 6:45pm	Studio 1B
Junior Acro	6:45pm – 7:30pm	Studio 1B
Teen HipHop	7:30pm – 8:15pm	Studio 1B

WEDNESDAY CLASSES

Mini Jazz/HipHop	4:30pm – 5:15pm	Studio 2
Mini Ballet	5:15pm – 6:00pm	Studio 2
Mini Jazz/HipHop	6:00pm – 6:45pm	Studio 2
Junior Ballet	6:45pm – 7:30pm	Studio 2
Junior Jazz/HipHop	7:30pm – 8:15pm	Studio 2

THURSDAY CLASSES

Junior Acro	6:45pm – 7:30pm	Studio 2
Junior Jazz/HipHop	7:30pm – 8:15pm	Studio 2

SATURDAY CLASSES

Mini Ballet	10:00am – 10:45am	Studio 1A
Mini Ballet	10:00am – 10:45am	Studio 2
Mini Combo Class (Jazz/Tap/Acro)	10:00am – 11:30am	Studio 3
Kinder Dance	10:45am – 11:30am	Studio 1A
Kinder Dance	10:45am – 11:30am	Studio 1B
Mini Jazz/HipHop	10:45am – 11:30am	Studio 2
Kinder/Mini Acro	11:30am – 12:15pm	Studio 1A
Mini Acro	11:30am – 12:15pm	Studio 1B
Junior Acro	11:30am – 12:15pm	Studio 3
Junior Jazz/HipHop	12:15pm – 1:00pm	Studio 3
Junior Tap	1:00pm – 1:45pm	Studio 3
Teen Contemporary	1:45pm – 2:30pm	Studio 3



2024/2025 Recreational Dance Class Registration

Date: _____

New or Returning Student? _____

How Did You Hear About Us? (circle one) Google / Social Media / Mobile Sign / Friend: _____

STUDENT INFORMATION

(Please Print Clearly)

Full Name: _____ Age: _____ Date of Birth: _____

Address: _____ City: _____ Postal Code: _____

PARENT/GUARDIAN INFORMATION

(Please Print Clearly)

Parent/Guardian #1: _____ Parent/Guardian #2: _____

Cell #: _____ Cell #: _____

Work #: _____ Work #: _____

Email: _____

(please note email is our primary method of communication; include your primary and secondary emails to guarantee receipt of communications)

IN CASE OF EMERGENCY

(Please Print Clearly)

Emergency Contact: _____ Phone #: _____

Student's Health Card #: _____

Past/Current Injuries: _____

NOTE: A valid credit card must be provided in order to register for dance classes

Day	Class	Time	Studio	Enroll
Tuesday	Mini Ballet	4:30pm – 5:15pm	1B	
Tuesday	Mini Acro	5:15pm – 6:00pm	1B	
Tuesday	Junior Ballet	6:00pm – 6:45pm	1B	
Tuesday	Junior Acro	6:45pm – 7:30pm	1B	
Tuesday	Teen HipHop	7:30pm-8:15pm	1B	
Wednesday	Mini Jazz/HipHop	4:30pm – 5:15pm	2	
Wednesday	Mini Ballet	5:15pm – 6:00pm	2	
Wednesday	Mini Jazz/HipHop	6:00pm – 6:45pm	2	
Wednesday	Junior Ballet	6:45pm – 7:30pm	2	
Wednesday	Junior Jazz/HipHop	7:30pm – 8:15pm	2	
Thursday	Junior Acro	6:45pm – 7:30pm	2	
Thursday	Junior Jazz/HipHop	7:30pm – 8:15pm	2	
Saturday	Mini Ballet	10:00am – 10:45am	1A	
Saturday	Mini Ballet	10:00am – 10:45am	2	
Saturday	Mini Combo Class	10:00am – 11:30am	3	
Saturday	Kinder Dance	10:45am – 11:30am	1A	
Saturday	Kinder Dance	10:45am – 11:30am	1B	
Saturday	Mini Jazz/HipHop	10:45am – 11:30am	2	
Saturday	Kinder/Mini Acro	11:30am – 12:15pm	1A	
Saturday	Mini Acro	11:30am – 12:15pm	1B	
Saturday	Junior Acro	11:30am – 12:15pm	3	
Saturday	Junior Jazz/HipHop	12:15pm – 1:00pm	3	
Saturday	Junior Tap	1:00pm – 1:45pm	3	
Saturday	Teen Contemporary	1:45pm – 2:30pm	3	

Class #1 \$766.25 \$ _____
(\$678.10 + HST)

Class #2 \$574.69 \$ _____
(25% discount)
(\$678.10 + HST)

Class #3 \$574.69 \$ _____
(25% discount)
(\$678.10 + HST)

Class #4 \$574.69 \$ _____
(25% discount)
(\$678.10 + HST)

Combo Class \$1340.94 \$ _____
(\$1130.16 + HST)

Total Class Fees \$ _____

Costume Fees / Other Fees

Single Class _____ x \$141.25 \$ _____
Costume Fee

Combo Class _____ x \$171.15 \$ _____
Costume Fee

New Student _____ \$35.00 \$ _____
Reg. Fee

Total Other Fees \$ _____

A: _____ + B: _____ = _____

Payment Options

IN FULL
(5% discount on class fees)

Paid On: _____ Method: _____ Amt \$: _____

3 INSTALLMENTS

1st Payment
(due upon registering)

Paid On: _____ Method: _____ Amt \$: _____

2nd Payment
(due Dec. 1st)
(costume fee added)

Paid On: _____ Method: _____ Amt \$: _____

3rd Payment
(due March 1st)

Paid On: _____ Method: _____ Amt \$: _____

CREDIT CARD INFORMATION:

(required for all registrations)

CARD #: _____

NAME ON CARD: _____

EXPIRY DATE: _____ CVV: _____

FOR OFFICE USE ONLY

ADDED TO STUDIO DIRECTOR: Admin Initials: _____ Date: _____

ADDED FAMILY TAG – Payment Option: Admin Initials: _____ Date: _____

ADDED STUDENT TAGS – Program: Admin Initials: _____ Date: _____

NOTES:



RECREATIONAL PROGRAM AGREEMENT

Financial Responsibility

1. A credit card must be provided in order to complete registration. This is not optional.
 - a. for payment by installment, a credit card or post-dated cheques for each installment amount must be provided at the time of registration as insurance of payment
 - b. if you choose to alter your payment method from credit card to cash, cheque, debit or e-transfer, it is your responsibility to make this alternative payment BEFORE the upcoming installment due date
 - c. your credit card WILL be processed on the installment due dates if no alternative payment method is chosen/paid BEFORE the upcoming installment due date
 - d. installment due dates are as follows:
 - i. **Installment #1:** due at the time of registration
 - ii. **Installment #2:** due December 1st
 - iii. **Installment #3:** due March 1st
2. You have been provided with a fee installment schedule. Please make note of when fees will be processed.
 - a. fees will be processed by credit card or deposited cheques on the day of each installment due date
 - b. your credit card WILL be processed on the installment due dates if no alternative payment method is chosen/paid BEFORE the upcoming installment due date
 - c. credit card payments (ie. Visa or MasterCard) will incur a 2% service fee when used for payment
 - d. a late fee of 3% of the balance due will be applied if fees are not paid/received by their due date

I have read and understand the terms of JCB Financial Responsibility Expectations:

Signature

Date

Refunds/Withdraws

1. JCB Danceworks does not offer refunds on class fees, costume fees or admin/new student fees.
2. you will not be credited/refunded for any classes not attended – no matter the cause.
3. for any program withdraws:
 - a. withdrawal from your dancer's classes is required to be given by written notice via email by no later than November 21st, or your next payment scheduled on December 1st will be processed without further notice.
 - b. in order for a withdrawal to be processed so that no further charges are incurred, a written notice must be submitted in writing by email to jcbdanceworks5678@gmail.com
 - c. **if you have paid in full for your program fees with us:**
 - i. you must notify us of the withdrawal by no later than the first week of November to receive a credit calculated from Dec. 1st and on toward account OR if a refund is requested, this amount will be returned via a mailed cheque
 - ii. if you are withdrawing after December 1st, JCB will offer a credit of fees paid from March 1st and on toward your account or if a refund is requested, this amount will be returned via a mailed cheque
 - iii. all return of funds cheques will incur a \$50.00 processing fee (credits on file do not incur this fee)

d. if you have selected the payment by installment option:

- i. written notice of withdrawal must be received 4 weeks prior to the installment payment due date
- ii. if not received in writing by this deadline, the balance of fees will be auto-processed as per the scheduled agreed to above
- iii. no partial credits or refund will be given
- iv. as long as 4 weeks' notice is provided and confirmed, you will not be billed or charged for the remaining installments
- v. you will also be provided with the date of the final class your dancer may attend until
- vi. if your dancer is found to be in attendance after the date that was provided, you will be charged for the next installment balance in full

I have read and understand the terms of JCB Refund and Program Withdrawal Expectations:

Signature

Date

Recreational Program Commitment

1. the recreational dance season runs from **September 2024 through to May 2025**
2. our seasons do not operate on sessions or terms
3. within this dance season commitment, I will ensure my dancer is in attendance on a weekly basis
 - a. I understand that the first 4 months of the season are dedicated to developing fundamental dance knowledge and ability
 - b. I understand that the final 4 months of the season will continue development of the skills learned and introduce a choreographed routine that my child will perform/showcase at the end of the season
 - c. I understand that attendance is crucial for my dancer's progression in the program as well as the progression of choreography for the routine
4. JCB Danceworks does not offer make-up classes for classes missed or for any planned studio closures (ie. Stat Holidays, etc.)
 - a. you have been provided with a list of planned studio closures within this registration package; please make note of these closures
 - b. *note* if your family will be away for an extended period of time, JCB does not offer refunds of make-up classes after the return of your dancer's absence
 - c. **in situations of unplanned studio closures (i.e. inclement weather, etc.), we will be hosting a "JCB Dance Day" at the end of the season, after recital**
 - i. this day will offer classes in different genres so your dancer is able to try a style that they have not done before
 - ii. the date for this day will be planned closer to the end of the dance season
5. I understand that class days and times are subject to change; JCB Danceworks will inform you by email in the occasion that a class day or time has changed
 - a. reasons that may occur include:
 - i. reorganization due to high or low class demand/enrollment
 - ii. class additions or cancellations due to high or low class demand/enrollment
 - b. these changes could occur up until the end of October
 - c. alternative class day and time options will be provided in the case that a change is made
6. I understand that all children progress and learn at different paces. I understand that JCB Faculty are all inclusive and ensure that all children experience and perform their greatest strengths. I will avoid comparing my child with others. I will not interfere with teachings but if I have any concerns or questions, I will direct them to the JCB Administrative team, who will help address the above mentioned concerns.

7. I understand the importance of following the JCB Dance Attire Requirements and that the requirements are set in place for the safety of my dancer
 - a. loose or baggy clothing, improper footwear, etc. will not be allowed in class
 - b. please thoroughly review the dress code and purchase the necessary dancewear for the class discipline that your dancer is attending
 - c. JCB has provided retail locations in the registration package
8. I am aware my dancer will perform in a year-end recital on the first Saturday in May
 - a. JCB Danceworks will post your specific performance days and times in February
9. It is assumed that all of those who register for classes (where applicable) will perform in the year-end recital. If your dancer will not be able to attend the year-end recital performance, JCB Danceworks must be notified by email no later than 3-weeks prior to February 1st. Charges will be incurred for late notice (notification after January 3rd). There are no refunds provided for either class fees or costume fees. Advance notice must be given as teachers may have to adjust choreography as well as our costume coordinator must be aware.

I have read and understand the terms of JCB Recreational Program Commitment Expectations:

Signature

Date

Media Release/Injury Waiver

1. At times, classes may be video-taped or photographed and posted to our social media platforms. You can find us “@jcbdanceworks” on Instagram and on our Facebook page “JCB Danceworks”. I hereby grant permission for my child to be photographed or filmed (by teachers or parents) while participating in classes with JCB Danceworks. I also grant permission for my child’s photograph or video to be used for promotional/instructional material including on the JCB Danceworks website, social media or brochure. By agreeing to the waiver, I hereby state that I am the legal guardian of said child.
2. I hereby waive claims to injury or loss to person or property during participation in classes, rehearsals, performances, recitals or any other JCB Danceworks activities. I also release, discharge and save harmless promoters, directors, agents and instructors from any liability for injury, damage or loss to property or person whatsoever, which may be caused by an act or omission of these.

I have read and understand the terms of JCB Media Release/Injury Waiver Expectations:

Signature

Date